

**Ipswich Public Schools  
Music Department  
PRIVATE LESSON PROGRAM**

Dear Parents:

The Ipswich Public Schools offer a valuable opportunity for instrumental study for students in grades 4-12 through the Private Music Lessons Extension Program. We have contacted an outstanding staff of professional musician-teachers who will be available at the following fees:

1. One half-hour private lesson \$25
2. One hour Instrumental Ensemble \$15 per student

The Private Lesson concept is designed to offer motivated and interested student musicians an opportunity to study their instrument with a professional specialist on a one to one basis. This will not replace existing class lessons and sectionals, where our staff presents band/orchestra/chorus basic instruction, but it will offer advanced training in technique, solo literature, and musicianship to students who choose to participate. Parents will receive a progress report in January and June to let you know what materials your child has studied and how he or she has progressed throughout the year. This type of program will also help parents avoid transportation to other towns for private lessons. Lessons are provided for flute, clarinet, saxophone, oboe/bassoon, trumpet, French horn, trombone, euphonium, tuba, percussion/drum set, violin, viola, cello, double bass, bass guitar, piano and voice.

If you are interested in this exciting program, please fill out the registration form and return it to Mr. Dolan at the High School. You will be contacted by the teacher to establish a lesson time. All lessons will be given Monday through Saturday after school in the High School Performing Arts Center. If you have any questions, please feel free to call me at the High School at 978-356-3137 ext.183 or email at [gdolan@ipsk12.net](mailto:gdolan@ipsk12.net).

Sincerely,

Gerald J. Dolan  
Fine Arts Coordinator

ENCLOSURE

## PRIVATE LESSON PROGRAM REGISTRATION

STUDENT'S

NAME \_\_\_\_\_ GRADE \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

INSTRUMENT \_\_\_\_\_

SCHOOL MUSIC TEACHER \_\_\_\_\_

PARENT'S

SIGNATURE \_\_\_\_\_

Tear off at dotted line and return the top registration form to Mr. Dolan or Ms Billings-White at the High School.

**Please save the Lesson Policy (below) for your reference.**

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### **Lesson Policy**

Payment for individual lessons (\$25 per half an hour) will be made directly to the private lesson teacher on a 10 week trimester session with a one-week makeup session. Missing a lesson is highly discouraged. If a lesson must be missed, the student must arrange to switch his/her lesson time with another student or arrange a make-up lesson during the make-up week. Time schedules will be provided by the private lesson instructors. Refunds will be issued only for lessons canceled by teachers or emergency school closings that cannot be made up during the make-up week. Refunds will not be issued for unused lessons. In cases of extended illnesses or physical injury that precludes playing an instrument, arrangements need to be made with Mr. Dolan, Mrs. Natti and the private instructor.

If you have any questions or concerns please feel free to contact me at the High School at 356-3137 ext 183.