Mission
The Ipswich school community is committed to developing in all students the knowledge, skills, and attitudes needed to succeed and excel throughout life.

IPSWICH SCHOOL COMMITTEE MEETING
THURSDAY, March 4, 2021
7:00 PM
MIDDLE/HIGH ENSEMBLE ROOM
(School Committee Members only)

AGENDA

Public invited to join meeting via Zoom
https://us02web.zoom.us/j/87171089285?pwd=eHVOUXh5WjJxd1ITYVRhRzE0TGZjUT09
Meeting ID: 871 7108 9285 Passcode: 799794

Dial by your location
+1 929 205 6099 US (New York)
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Passcode: 799794
Find your local number: https://us02web.zoom.us/u/kdPxkiWx1t

I. OPEN SESSION 7:00 PM

CALL TO ORDER

READING OF DISTRICT MISSION STATEMENT
ANNOUNCEMENTS
CITIZENS' COMMENTS
SPECIAL ACKNOWLEDGEMENTS

HIGH SCHOOL STUDENT REPRESENTATIVE REPORT
Caroline Jepsen, Student Representative

II. SCHOOL COMMITTEE PRESENTATIONS

A. PUBLIC SAFETY FACILITY DISCUSSION 7:10 PM
Robert Weatherall, Public Safety Facility Committee

B. PAINE GRANT COMMITTEE MEMBER: 7:25 PM
NEW MEMBER/NEED FOR MEMBERS
Chub Whitten, Chair

C. CAPITAL PLAN REVIEW 7:40 PM
Dr. Brian Blake, Superintendent of Schools
Chris Rais, Director of Facilities

D. IPSWICH EDUCATORS' ASSOCIATION (IEA) STATEMENT — 8:00 PM
Becky Slawson, IEA President

E. RETURN TO IN-PERSON LEARNING DISCUSSION — 8:15 PM
Dr. Brian Blake, Superintendent of Schools

F. SCHOOL COMMITTEE GOALS REVIEW — 8:30 PM
Chub Whitten, Chair

G. SPRING '21 MCAS DISCUSSION — 8:45 PM
Dr. Brian Blake, Superintendent of Schools

H. SCHOOL FACILITIES DISCUSSION — 8:55 PM
Carl Nylen, Vice Chair

I. PUBLIC COMMENT — 9:10 PM

III. SCHOOL COMMITTEE REPORTS — 9:20 PM

A. VOUCHERS/BILLS
B. SUBCOMMITTEE REPORTS
   1. ATHLETICS
   2. BUDGET
   3. OPERATIONS
   4. POLICY
   5. COMMUNICATIONS
   6. MUTUAL CONCERNS
   7. NEGOTIATIONS
C. WORKING GROUP REPORTS
D. LIAISON REPORTS
E. NEW BUSINESS*

IV. CONSENT

A. CONSENT AGENDA

V. ADJOURNMENT

***All business not reasonably anticipated 48 hours in advance of the meeting.
Agenda items may be taken out of order to fill time gaps and/or to accommodate presenters when necessary. All times are approximate.**

Town of Ipswich
Capital Requests 5 Year Plan (listed by Department)
FY 2022

Updated 2/16/2021

	Project Title	5 yr Project Request	FY2022	FY2023	FY2024	FY2025	FY2026	Funding	Options
Facilities - town									
Town Wide	Roofing repairs	$80,000	$20,000	$20,000	$20,000	$20,000	$20,000	GF	
Town Hall	Gym - 10 window replacement	$75,000			$75,000			GF	
	Boiler Replacement	$0						GF	
	Front Façade upgrade	$25,000		$25,000				GF	
	Parking lot lighting upgrade	$50,000				$50,000		GC	
	LED lighting Upgrade	$40,000	$40,000					GC	
	Electric Car and Charging Station	$35,000					$35,000	GC	
	Town Hall Boiler Replacement Feasibility Study		$15,000					GF	
	Water Heater replacement	$15,000				$15,000		GF	
	10 Ton Condensing unit replacement	$20,000					$20,000	GF	
	Rubber Flooring replacment	$34,000					$34,000	GF	
	Roof Replacement	$210,000					$210,000	GF	
								GF	
Public Library	Window Replacement P-1	$70,000	$70,000					GF	
	Repair Iron Fence	$40,000		$40,000				GF	
	Retro-Commission of HVAC system	$78,000	$78,000					GC	
	Piping insulation	$7,800	$7,800					GC	
	Electric Car Charging Station	$15,000				$15,000		GC	
	Chiller, 20 Ton, replacement	$55,000			$55,000			GF	
	Boiler, 199 MBH, replacment (2)	$34,000				$34,000		GF	
	Back Flow preventer replacment	$7,000			$7,000			GF	
	Elevator controls upgrade	$13,000			$13,000			GF	
	Radio Box Communication	$15,000					$15,000	GF	
Fire Station HQ	Radio Box Communication	$15,000		$15,000				GF	
	Boiler replacement	$30,000				$30,000		GF	
Police	Parking lots, Ashphalt pavement, mill and overla	$41,000			$41,000			GF	
DPW & Highway yard	Parking lots, Ashphalt pavement, mill and overla	$200,000			$100,000	$100,000		GF	
ELD - Utiltities	Weatherization - Power Plants and Admin	$23,975	$23,975					GC	
	Town Sub Totals	**$1,228,775**	**$254,775**	**$100,000**	**$311,000**	**$264,000**	**$334,000**		
Facilities-School									

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District	Wind Turbine Gear Box set aside	$60,000	$20,000	$20,000	$20,000			GF	
	Technology: User Equipement	$309,000	$159,000	$150,000				GF	
	Electric Car Charging Stations	$30,000				$30,000		GC	
	Flooring and Carpet	$100,000	$20,000	$20,000	$20,000	$20,000	$20,000	GF	
	Roofing Repairs	$175,000	$35,000	$35,000	$35,000	$35,000	$35,000	GF	
	Interior/Exterior Painting	$75,000	$15,000	$15,000	$15,000	$15,000	$15,000	GF	
	Univent Control Upgrade (Elementary Schools)	$200,000	$100,000	$100,000				GF	
Payne	Paint Exterior	$12,000			$12,000				
	Fire Alarm and Security System - Replacement					$12,000			
	Boiler, 120 MBH, Replacement	$15,000				$15,000			
Doyon School	Parking lot / Exterior Lighting	$75,000			$75,000			GF	
	Building Exterior Lighting	$15,000	$15,000					GF	
	Bathroom Upgrade	$35,000	$35,000					GF	
	Weatherization	$20,880	$20,880					GC	
	LED Lighhting upgrade	$55,000				$55,000		GC	
	Replacement of Sewer Injector Pumps	$7,400	$7,400					GF	
	Rekey Building System	$20,000		$20,000				GF	
	Replace Drinking Fountain	$7,000		$7,000				GF	
	8000 gal Fuel storage tank replacement	$33,000					$33,000	GF	
	500 gal Expansion tank replacement	$34,000				$34,000		GF	
	Hot Water Heater Replacement	$13,000				$13,000		GF	
	Clock and Bell system replacement	$64,000				$64,000		GF	
Winthrop	Replace unit Ventilators	$261,000	$93,000	$168,000				GF	
	LED Lighting Upgrade	$55,000				$55,000		GC	
	Replacement of Unit Heater	$5,000	$5,000					GF	
	Rekey Building Locking System	$20,000		$20,000				GF	
	Water Heater 100gal. Replacement	$13,000				$13,000		GF	
	Clock and Bell system replacement	$55,000				$55,000		GF	
	Emergency/Exit Combo LED, Replacement	$12,000				$12,000		GF	
	Elevator, 1500-2500lb Renovation	$122,000					$122,000	GF	
	Parking lots, Ashphalt pavement, mill and overla	$155,000				$155,000		GF	
High School	Replacement of Flooring	$225,000	$75,000	$75,000	$75,000			GF	
	Boiler Upgrade - Feasibillity Study	$25,000	$25,000					GF	
	Interior/Exterior Painting	$40,000		$20,000		$20,000		GF	
	Site Pavement and Curbing	$250,000			$250,000			GF	

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	Drinking Fountain replacement	$25,000	$25,000					GF	
	Ceiling Plenum Air Sealing and insulation	$10,000	$10,000					GC	
	Attic air sealing and insulation	$15,000	$15,000					GC	
	Hot water temp. reset	$50,000	$50,000					GC	
	LED Lighting Upgrade, Phase 1	$100,000					$100,000	GC	
	Replacement - 10 Ton Condensing Unit	$20,000	$20,000					GF	
	PAC Center Floor repairs	$65,000		$65,000				GF	
	PAC Center Curtains	$25,000	$25,000					GF	
	Update Security Alarm Systems	$50,000	$50,000					GF	
	Boiler replacement - school portion	$450,000		$300,000				GF	
	Boiler replacement - GC	$300,000		$500,000					
	Radio box communicator	$20,000					$20,000	GF	
	Exhaust Fans Replacements	$100,000				$100,000		GF	
	Emergency/Exit combo LED - replacement	$32,000				$32,000		GF	
	Sprinkler System, Full Retrofit - Install	$402,000					$402,000	GF	
	Fire Alarm System Upgrades	$70,000				$70,000		GF	
	Back Flow Preventer Replacments	$28,500				$28,500		GF	
	Water Heater, 85 gal. Replacement	$10,000				$10,000		GF	
	School Sub Totals	**$4,365,780**	**$820,280**	**$1,515,000**	**$502,000**	**$843,500**	**$747,000**		
Equipment									
DPW	PW-56 (Bucket Truck) Year 5 of 5	$43,500	$43,500					Lease	
	Side Walk Machine (Final 2 Lease Payments)	$42,822	$42,822					Lease	
	PW-48 (F750 Truck)	$187,423	$187,423					GF	
	PW-52 (F750 Truck)	$187,423		$187,423				GF	
	PW-40 (Sweeper)	$253,490			$253,490			GF	
Cemetery & Parks	60" Slice Seeder	$9,000	$9,000					GF	
	60" Core Aerator - 3 Point Hitch	$5,000	$5,000					GF	
Fire	E-4 Class A Pumper Truck- F80 year 5 of 5	$95,501	$95,501					Lease	
	E-2 Replacement 1992 year 5 of 5	$95,501	$95,501					Lease	
	Ladder truck (set aside)	$150,000	$50,000	$50,000	$50,000			GF	
	PPE (2nd Set for Fire Fighters)	$24,000	$24,000					GF	
	Communication (2 Vehicle Repeater Systems)	$22,000	$22,000					GF	
Police	Replacement Body Worn Cameras	$57,000	$57,000					GF	

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	Harbor Patrol Boat (15' Ribcraft)	$40,000	$40,000					WaterWays	
IT	Computer/Hardware Replacement	$109,760	$28,000	$41,760	$20,000	$20,000		GF	
	Firewall Upgrade/Redundancy	$62,000	$27,000	$35,000				GF	
	WiFi Expantion/Support	$7,000	$7,000					GF	
	Server Room Protection from Sprinklers	$15,000	$15,000					GF	
	Permit / AssessPro Sync Automation	$10,000	$10,000					GF	
	Equipment Sub Totals	**$1,416,420**	**$758,747**	**$314,183**	**$323,490**	**$20,000**			
	Totals - General Funding	**$4,508,471**	**$1,310,823**	**$1,879,183**	**$1,136,490**	**$942,500**	**$946,000**		
	Totals - Leasing	**$277,324**	**$277,324**	**$0**	**$0**	**$0**			
	Totals - Green Community Grant	**$950,655**	**$245,655**	**$500,000**	**$0**	**$205,000**	**$135,000**		
	Grand Total	**$7,010,975**	**$1,833,802**	**$1,929,183**	**$1,136,490**	**$1,127,500**	**$1,081,000**		

Total General Fund	$1,588,147
Total Funds Available	$1,588,147
Difference	$0

Fund Source	Amount
Capital Stabilization	$17,321
Raise and Appropriate	$70,025
Free Cash	$1,369,717
Fire Set Aside	$51,084
Waterways Fund - Harbors Capital	$40,000
Overlay	$40,000
Total Town and School	**$1,588,147**

Ipswich School Committee
Goals
2020-2021

Budget

1. Develop strategy to manage COVID related spending and savings and its effect on the district's FY21 annual and long term budget. Complete by March 2021.
2. Monitor expenses to determine timing for next Override, presumed to be FY23, and develop strategy for override by May 2021
3. Prepare budget analysis for next contract negotiations and provide guidance to School Committee and contract negotiating committee by December 1, 2020

Vision 2030

Complete Vision 2030 Plan by June 2021 including the following actions:

1. Complete secondary education plan by December 2020
2. Conduct assessment of lessons learned under COVID response which should inform
3. Vision 2030 and adjust plan accordingly, completing by February 2021
4. Integrate framework components and operationalize the plan by April 2021
5. Publish and distribute plan by June 2021

Communications

1. **Short Term Goal:** To continue to provide access to timely information about Ipswich Public Schools for the community-at-large throughout the 2020-21 school year.
2. **Long Term Goal:** To continue to broaden and deepen our communication efforts in order to increase the school-community connection by fostering meaningful, consistent two-way communication with staff, parents, town leaders, businesses, and other stakeholders and supporters of Ipswich Public Schools.
3. **Newsletters:** To publish a bimonthly School Committee newsletter and distribute to our school community and the community-at-large. Target publish dates: September 30, November, January, March, May, June.
   a. Create a "Subscribe to Newsletter" sign-up on our district website for community members not already on the email distribution list
4. **Community Engagement:** Foster increased community engagement throughout the school year, utilizing both remote and in-person connection opportunities.
   a. Support and reinforce district unity during this fragmented environment - #IpswichEverywhere
   b. Community outreach (Rotary Club - February, annual budget overview. Council on Aging if possible)
   c. Plan for a community forum in the spring to discuss elementary school(s) building project
5. **Website:** To keep the School Committee information on the District website up-to-date and comprehensive so that information can be easily found.
   a. Possibly allow Communication Subcommittee Chair admin access to SC website content
   b. Review School Committee pages/links to ensure everything is up to date, including member bios and policy manual

c. Content for upkeep/expansion:
   i. Update landing page - role & responsibilities, ethics, mission statement, vision, goals
   ii. Ensure agendas, minutes, and meeting packets are posted in a timely manner
   iii. Consider adding some scrolling social media posts on the website
   iv. Update Feoffees grant forms - annually

6. **Social Media:** To continue to broaden/increase communication outreach through social media channels.
   a. Establish Social Media Norms, using the existing town social media policy + MASC guidance
7. **Inter-Committee Communication:** To foster a clear, consistent level of communication amongst the School Committee.
   a. Create School Committee Calendar of Events
   b. Determine procedure for disseminating information from MASC (proposed resolutions, etc)
   c. Maintain and keep up-to-date existing documents such as the subcommittee/working group/liaison document