



# William Payne Grant Application Form

**2018-2019**

## Section 1: Basic Information

**Title of Proposal**

**Applicant Name**

**School**

**Position or Title**

**Home Address**

**Street:**

**City:**

**State:**

**Business Address**

**Street:**

**City:**

**State:**

**Telephone**

**Telephone**

**Email**

Check if this is your preferred contact

**Email (if different)**

Check if this is your preferred contact

**School population targeted by the proposal**

**Grade level(s) targeted by the proposal**

**Number of students that will benefit from the grant if funded**

**Academic level(s) targeted by the proposal (if applicable)**

**Main subject area, discipline or topic of the proposal**

## **Section 2: Executive Summary**

In one half page or less, please provide an overview of the entire proposal. Describe the opportunity, the potential impact to the school district, and what would constitute a success. Specific sections are provided later in the application for detailed information.

## **Section 3: Objectives**

In one half page or less, please describe the objectives of the proposal

#### **Section 4: Impact Statement**

In one half page or less, please describe the impact to students, classroom, school, community, etc. Please describe the tangible short and long term benefits, as well as speculate on any further potential vision that may not be directly predicted at this time

#### **Section 5: Alignment with School/District Vision, Goals and Priorities**

In one half page or less, please describe how this proposal, if funded, fits with current and future school and/or district goals and priorities

**Section 6: Alignment with Education Curriculum Frameworks and Standards**

In one half page or less, please describe how the proposal is aligned with Massachusetts curriculum frameworks and standards (if applicable)

**Section 7: Background Information and Supporting data**

Please describe any background information, data, research or other evidence that support the concepts of this proposal. What evidence is available to indicate that this proposal may be successful if funded and implemented?

## Section 8: Action Plan

Please clearly describe how the funds will be used. Indicate the specific steps to implementation, the timelines, evaluation criteria (including interim assessments), milestones, and how the project progress will be monitored and reported back to the funding agency. Please indicate which member of the team is responsible for each action.



**Section 11: Budget**

**Total Requested Amount (whole dollars)**

*Please provide a detailed budget in an attached file or sheet (Excel, Word or PDF format) that clearly indicates the breakdown of requested funds and how they pertain to the grant proposal. For example, indicate how funds will be used to purchase equipment, for consultant fees, services, etc.*

**Additional funding pursued or awarded in support of this project**

|                  |  |   |
|------------------|--|---|
| Funding agency   |  | <input type="checkbox"/> Please check if award is pending |
| Total award (\$) |  |   |
| Date awarded     |  |   |
| Funding agency   |  | <input type="checkbox"/> Please check if award is pending |
| Total award (\$) |  |   |
| Date awarded     |  |   |
| Funding agency   |  | <input type="checkbox"/> Please check if award is pending |
| Total award (\$) |  |   |
| Date awarded     |  |   |

**Budgetary dependencies**

Please indicate if the project can be completed in full if this proposal is funded, or if completion is dependent on securing additional funds. If additional funds will be needed, please indicate your contingency or interim action plan if additional funds are not secured.