

HOME EDUCATION PROPOSAL

Directions:

- Please read the attached School Committee Policy on Home Education.
- Complete this form; attach any supportive documents;
- Forward the completed proposal to the:
 Superintendent of Schools
 One Lord Square
 Ipswich, Massachusetts 01938
 at least 20 days prior to the planned start of a home education program.

1. Parent(s) Name and Address: _____

Primary Phone Number: _____

2. Name(s) of student(s) who will be taught at the above designated home and current comparable public school grade level(s):

Name: _____ Grade: _____
 Name: _____ Grade: _____
 Name: _____ Grade: _____

3. Period of time for which approval is sought: _____ through _____
 month/year month/year

4. Teachers:

Attach a statement providing the following information about any persons who will serve as teachers in this program:

- Name, teach responsibility, college degrees (if any), college major and minor, past teacher experience (if any), teaching certification (if any), and any other evidence to describe their teaching competence for the task to be assigned

5. Subjects to be taught:

Attach a description of each subject to be taught including the scope, major goals and objectives for the child, the major materials and methods to be used in each area.

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6. Schedule of Instruction:

Attach a description of the schedule you plan for instruction during the period for which approval is requested. Include the number of hours and days planned.

7. Materials and Methods:

Attach a listing and description of texts, materials, methods and programs to be used. A sample of these materials would be extremely helpful and will be returned to you.

8. Evaluation:

Attach a statement describing the tests or measurements that you plan to use to evaluate your child's educational growth during this period. If this home education plan is approved, the School Department will expect you to implement a periodic evaluation of the child's progress similar to the school attending students and may set guidelines and standards for this purpose to insure the evaluation of reasonable educational progress.

9. Response by Superintendent of Schools:

Ordinarily, you will receive a response to your proposed plan within 20 days from the receipt of your application.

10. Hearing:

As parents, you have the right to a hearing before the Superintendent of Schools, if you wish, to allow an opportunity to explain your plan further and answer questions about it. You may be represented by counsel. If you wish to take this option, please so state your wish below by providing two possible times when this would be convenient to you.

___ YES, a hearing is requested. The following two possible dates and times are suggested:

Date: _____

Time: _____

Date: _____

Time: _____

Signature of Person Completing Application

Date of Application