Adding a Networked Printer (Windows 7)

- Go to Start
- Click "Devices and Printers"
- Click "Add a printer"
- Select "Add a Network, wireless or Bluetooth Printer"
- Click "The printer that I want isn't listed"

	G 🖶 Add Printer	dia fan faltend Serie Ange.
💽 📾 Add Printer	Searching for available printers	
What type of printer do you want to install?	Printer Name	Address
Add a local printer Use this option only if you don't have a USB printer. (Windows automatically installs USB printers when you plug them in.)		
Add a network, wireless or Bluetooth printer Make sure that your computer is connected to the network, or that you Bluetooth or wireless printer is turned on.		
	 The printer that I was 	Stop
Next Cancel		Next Cancel

- Select "Find a printer in the directory" and click "Next".
- In the Find Printers Window, enter your school number in the "Name:" box and click "Find Now"

**Note: (HS = 1, MS = 2, Doyon = 3, Winthrop = 4)

- In the Search Results Window, select the printer you want and click "OK"
- If the "Do you trust" window comes up, check "Don't show this again", then click "Install driver"

Find Printers			
File Edit View			
In: Entire Directo	ory	•	Browse
Printers Features /	Advanced		
			Find Now
Name:			
Location:			Stop
Madalı			Clear All
Model:			~
			P
			UK
Secret requite:]
Search results.			
Name	Location	Model	*
1-Library-Color	Library	HP Universal P	rinting PCL 5
🖶 1-Music-B&WC	Music	KONICA MINO	LTA 423SeriesPCI
🖷 🖶 1-Nurse-B&W	Nurse	HP Universal P	rinting PCL 5
I-Tech-B&W	Tech Office	HP Universal P	rinting PCL 5
🕎 2-A101-B&W	A101	HP Universal P	rinting PCL 5
🕎 2-A102-B&W	A102	HP Universal P	rinting PCL 5 🛛 👻
۲ III	1		4
165 item(s) found			



• After the drivers install, click "Next":

• In the last window check the "Set as default" button if you wish, then click "Finish"