

POLICY MANUAL	Ipswich Public Schools FILE CODE: JP
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USE OF PERSONAL ELECTRONIC TECHNOLOGY DEVICES

As technology continues to evolve, more and more devices become available to students for use both in their personal lives as well as during school. Devices such as iPads, Kindles, iPod varieties, Nooks, etc., are just a few examples of the emerging technology available to students. In order for these devices to be used in school we require that students and parents both have an understanding of their proper use within the school and comply with the outlined policy. Students who wish to use their personal devices must strictly adhere to this policy. Failure to comply will result in the student losing permission to use the device for the year. Any additional consequences will depend on the seriousness/inappropriateness of the offense.

- Students may only use their devices if given permission by the teacher in the class they are attending.
- Students are responsible for their devices at all times! Devices should only be used for classroom learning and, when not in use, students must keep their devices in their lockers or personal possession. Please be sure that devices are kept in a protective sleeve or backpack.
- Devices should be charged in the evening and will not be charged during the class period.
- Students are expected to take their devices home every day after school. If students have something to do after school, they should leave their devices in their lockers (not in a classroom or locker room).
- No one but the student who owns the device is permitted to use and/or care for it.
- Computer games or gaming apps, including music, are strictly prohibited at any time during the school day. Devices may be used for classroom learning ONLY unless otherwise authorized by the classroom teacher.
- Students must fully adhere to the Acceptable Use Policy as outlined in their Student Handbook. Therefore, all wallpaper, graphics, and other images displayed on a student's personal device must be school appropriate.
- Ipswich Public Schools is not responsible for the care and maintenance of a student's personal device. Any damage to the device, or loss of the device itself, is not the responsibility of the Ipswich Public Schools.
- EBooks and other appropriate literature for independent reading must be downloaded to the device at home.
- During the school day apps should not be used for phone calls, texting, e-mail or any other form of communication.

Adopted: May 17, 2012