

**IPSWICH SCHOOL COMMITTEE MEETING
THURSDAY, JULY 21, 2011
MIDDLE/HIGH SCHOOL ENSEMBLE ROOM**

OPEN SESSION

I. SCHOOL COMMITTEE IMMEDIATE BUSINESS

CALL TO ORDER

Mr. J. Loeb, Chair Pro Tem, called the meeting to order at 7:05 p.m. with the following members present: L. Dietz, H. O'Flynn, R. Roesler, and S. Gresh. Also present were Superintendent Korb, Finance Director Cuff, and Student Representative Victor Paduchak.

A. ELECTION OF IPSWICH SCHOOL COMMITTEE CHAIRPERSON AND SECRETARY

Dr. O'Flynn nominated Jeff Loeb as Chair, seconded by Dr. Gresh. Because there were no other nominations, Mr. Loeb declared the nominations be closed. Vote was UNANIMOUS for Mr. Loeb, who thanked Dr. O'Flynn for guiding the Committee through a smooth year.

Mrs. Dietz nominated, seconded by Dr. O'Flynn, that R. Korb, Superintendent, be named Secretary. UNANIMOUS.

B. ANNOUNCEMENTS

Mr. Loeb announced that there would be no Executive Session and that the next School Committee meeting would be held on August 18, 2011, at 7 p.m. in the Ensemble Room of the Middle/High School.

C. CITIZENS' COMMENTS

D. SPECIAL ACKNOWLEDGMENTS

Mr. Korb introduced the new interim principal at the Doyon School, Sheila Conley, and wished her the best of success for the upcoming year. Mr. Loeb formally welcomed her and looks forward to seeing her at meetings.

II. SCHOOL COMMITTEE PRESENTATIONS

A. SUPERINTENDENT'S EVALUATION PROCESS

Mr. Korb explained the evaluation process, reviewing the Evaluation Framework which was before them. Mr. Loeb asked that the template of the evaluation document be sent to the School Committee members electronically, to include N. Sheppard and E. Traverso, recently retired School Committee members. Mr. Loeb informed everyone that everything is now public in regard to the Superintendent's evaluation. Once filled out by individual School Committee members, the Operations Subcommittee will combine them without private discussions. The goal by the Operations Committee is to complete the evaluation by August 18, the next School Committee meeting.

B. USING DONATIONS FOR PERSONNEL PURPOSES

Mr. Korb reviewed gifts made in the past to the schools. Well-meaning individuals make offers to hire personnel or bring back a personnel position. An anonymous individual has come forward who would like to put the position of library aide at Winthrop back

in the budget with a donation. The superintendent expressed concern regarding a one-time position in a budgetary role and, looking at the big picture, whether it would be a wise decision, not diminishing the wonderful intention of the individuals. Mr. Loeb asked that discussion cover two issues: (a) using donations to pay for salary; and (b) donations with specific purposes (that is, personnel).

While donations for personnel are not supported generally, Dr. O'Flynn cited funding for coaches by Boosters and fund-raising organizations. Private high schools and colleges are predicated on donations. Also, they are collateral for putting money in one place and moving it somewhere else in the budget. He also mentioned a matching arrangement whereby the individual would give for the Winthrop library if the Schools would support the Doyon library.

Dr. Gresh cited the need for funds as a need for reliance on volunteer donations. Mrs. Roesler opined that a message has to be sent to the community that donations need to be done right to make restorations happen. Mr. Loeb remembered that, five or six years ago, School Committee goals were to reduce outside funds and resist the use of Choice money for personnel. The specificity bothers him. Mrs. Dietz agreed, wondering whether there is a foundation mechanism through which others can give.

Discussion on the matter will continue on August 18.

C. FY11 FINANCIAL REPORT

Ms. Cuff reported that the FY11 books closed at \$0. Each revolving account was a positive cash balance. Also, a shortfall because of a charter school registration was unexpected. Mr. Loeb suggested that that item be brought up at a TriBoard meeting. Food Service expenses were \$702,000 and income was \$682,000. Ms. Cuff reported that Food Service equipment is in poor condition and Federal and State guidelines for nutrition are stringent. Lunch offerings were discussed and the time factor for the middle/high school lunch period was cited as a reason for reduced participation. Outsourcing of the Food Service Department was discussed. Victor Paduchak reported that he was one who has stopped purchasing lunches because portions were too small and questioned whether outside vendors would have to abide by the same Federal and State requirements for quality control and nutrition (the answer was "Yes"). Discussion ensued regarding unpaid student lunch fees and methods for collecting the overdue balance of \$13,000 were discussed. Mr. Korb stated that Food Service and Transportation (regular, SPED, and extra curricular) will be studied this year for improvement and modification of programs and cost-saving measures including outsourcing.

To the question of how the transportation fees were coming, Ms. Cuff answered that \$32,000 has been received in early registration and the hope is that \$90,000 will be available following August registration and before classes begin.

The Budget Story, Chapters 1, 2, and 3 were detailed by Ms. Cuff and Mr. Korb. Chapter 1 summarized at \$200,485 in estimated uncommitted funds for FY12; Chapter 2, \$165,626.08 in uncommitted Choice funds for FY12; and Chapter 3, after the loss of stimulus funds, leaves a known shortfall for FY13 of -\$367,702.92.

Mr. Korb distributed 2011-2012 Enrollment Projections. In discussion, School Committee members discussed numbers of class size in Grades 2 (19/19/16/17), 4 (28/27/27), and 5 (26/26/25) at Doyon. Priority for Mr. Loeb was the library aide at the High School over the elementary libraries. Ms. Conley voiced concerns of faculty and parents at Doyon for a library aide and another teacher within the 4th and 5th grades.

The School Committee reviewed Powder House Village enrollment and School Capital Energy Maintenance Projects Status Report and Recommendations, Phase I of which has been completed in FY11 about \$10,000 less than estimated, and Phases II, III, and IV for FY12, 13, and 14.

D. FEOFFEEES OF THE GRAMMAR SCHOOL

Mr. Loeb reported that a TriBoard meeting had been held with Mrs. Dietz in charge. Mrs. Roesler suggested that Senator Tarr and Representative Hill would like to meet with the TriBoard regarding the filing of the Bill regarding Feoffees' governance. The Chairs of the three Boards need to finalize.

III. SCHOOL COMMITTEE REPORTS

A. VOUCHERS/BILLS

B. SCHOOL COMMITTEE ORGANIZATION AND COMMITTEE ASSIGNMENTS

- ATHLETICS – Gresh, Hopping, O’Flynn
- ATHLETICS FIELD STUDY COMMITTEE – Hopping
- AUDIT SUBCOMMITTEE – Loeb or Bauman
- BUDGET SUBCOMMITTEE - undecided
- COMMUNITY DEVELOPMENT/ZONING - empty
- DAY CARE CENTER - Cuff
- FEOFFEEES SUBCOMMITTEE OF THE SCHOOL COMMITTEE –
Dietz, Chair; Bauman; Roesler
- LONG-RANGE PLANNING COMMITTEE – O’Flynn, Dietz
- AD HOC TOWN/SCHOOL COLLABORATION COMMITTEE – Bauman
- MASSACHUSETTS ASSOCIATION OF SCHOOL COMMITTEES,
VOTING DELEGATE TO ANNUAL BUSINESS MEETING –
Delegate: Roesler; Alternate: Bauman
- MUTUAL CONCERNS COMMITTEE – Loeb, Bauman, O’Flynn
- NORTH SHORE COALITION FOR SCHOOL FUNDING - open
- OPERATIONS – Hopping, Loeb, Dietz
- PAYROLL – Bauman, Roesler, Gresh
- POLICY – Hopping, Dietz, Roesler
- SPECIAL EDUCATION PARENTS ADVISORY COMMITTEE REP. –
Gresh
- TECHNOLOGY EDUCATION SUBCOMMITTEE - Gresh
- TOWN PUBLIC SAFETY FACILITIES COMMITTEE – Roesler,
Emerson, Korb

NEGOTIATIONS TEAMS:

PROFESSIONAL STAFF TEAM – Hopping, Dietz, Bauman, Markel

SUPPORT STAFF TEAM - Roesler

CLERK - Emerson

“NO SCHOOL” DESIGNEE - Korb

PURCHASING AGENT - Korb

SECRETARY - Korb

C. SCHOOL COMMITTEE REPORTS

1. IPSWICH HIGH SCHOOL STUDENT REPRESENTATIVE

Victor asked whether Ipswich was moving to online textbooks as Beverly High is, and Mr. Korb advised him to have a conversation with Mr. Cahill, Principal.

2. ATHLETICS SUBCOMMITTEE

Mr. Korb recommended the acceptance of the Class of 2010's gift of a flag pole. Dr. O'Flynn moved, seconded by Mrs. Dietz, to accept the recommendation of the Athletics Subcommittee for the design and donation of \$3,770 from the Class of 2010, of a flag pole, installation to be overseen by Paul Bedard and Tom Gallagher. UNANIMOUS.

3. ATHLETICS FIELD STUDY COMMITTEE

4. AD HOC TOWN/SCHOOL COLLABORATION COMMITTEE

5. COMMUNICATIONS SUBCOMMITTEE

6. DAY CARE CENTER SUBCOMMITTEE

Ms. Cuff reported that there is good enrollment and everything is all set.

7. FOEFFEES SUBCOMMITTEE

8. NORTH SHORE COALITION FOR SCHOOL FUNDING

9. OPERATIONS SUBCOMMITTEE

10. POLICY SUBCOMMITTEE

a. Transportation Guidelines, EEAA,
Proposed Revision, Second Reading

b. Student Transportation Services Regulations, EEA-R
Proposed Revision, Second Reading

c. School Bus Scheduling and Routing, EEAB
Proposed Revision, Second Reading

Dr. O'Flynn moved, seconded by Mrs. Dietz, to accept policies “a, b, and c” for second reading. UNANIMOUS.

d. Community Use of School Facilities, KG
Proposed Revision, Second Reading

Dr. O'Flynn moved, seconded by Mrs. Dietz, to revoke first reading for policy “d”. UNANIMOUS.

- e. Community Use of School Facilities, Application Process, KG-A
Proposed Revision, First Reading

Dr. O’Flynn moved, seconded by Mrs. Dietz, to accept policy “e” for first reading. UNANIMOUS.

- f. School Councils, BDFA, Proposed Adoption, First Reading
- g. Conduct of School Council Business, BDFA-E
Proposed Adoption, First Reading

Dr. O’Flynn moved, seconded by Mrs. Dietz, to accept policies “f and g” for first reading. UNANIMOUS.

11. PUBLIC SAFETY FACILITIES COMMITTEE

Mr. Loeb reported that the Committee has good ideas and good progress in planning for a single police/fire facility, currently doing research of real estate.

**12. SPECIAL EDUCATION PARENT ADVISORY COMMITTEE
(SEPAC)**

13. OTHER

Mrs. Roesler asked for improvement plans of the Doyon and Winthrop Schools and, also, about the professional improvement day, whereupon Mr. Loeb said that OPEB took precedence when the Finance Committee demanded \$300,000. Mr. Korb promised to ask the IEA about visiting the situation at the request of the School Committee.

IV. SUPERINTENDENT’S REPORT

Mr. Korb presented Mr. Loeb with a draft of the School Committee calendar for the upcoming year and a draft of the budget timeline.

IV. CONSENT

Dr. O’Flynn moved, seconded by Mrs. Dietz, to approve the Consent Agenda as follows:
Acceptance of Minutes of June 16, 2011, Open Session
Acceptance of Minutes of June 16, 2011, Executive Session
Acceptance of Minutes of July 13, 2011, Open Session
Acceptance of Minutes of July 13, 2011, Executive Session
Acceptance of the donation of \$2,500 from the Junior Aid Society to the Birth to Three Center to help support the Project Play Group Program
Acceptance of the donation of \$1,000 from the Quascacunquen Lodge #39 of Newburyport to the Ipswich High School Drama Club to help cover the cost of the fuel surcharges added to The Company’s trip to Edinburgh, Scotland, August, 2011. UNANIMOUS.

V. ADJOURNMENT

Mrs. Dietz moved, seconded by Dr. O’Flynn, to adjourn at 10:25 p.m. UNANIMOUS.