

**IPSWICH SCHOOL COMMITTEE MEETING
OCTOBER 18, 2012
MIDDLE/HIGH SCHOOL ENSEMBLE ROOM**

**OPEN SESSION
CALL TO ORDER**

Chairman O'Flynn called the meeting to order at 7:02 p.m. with the following members present: J. Loeb, B. Hopping, S. Gresh, C. Nysten, R. Roesler, and J. Bauman. Also present were Superintendent R. Korb; Finance Director J. Cuff; Student Representative M. Werner; IEA Co-Presidents K. Zagarella and A. Welch; and all four principals.

ANNOUNCEMENTS

Executive Session will not be held.

Policy Subcommittee will meet on October 22, 5:30 p.m., Payne School
School Committee workshop will be held on October 25, 7 p.m., Town Manager's
Conference Room, Town Hall.

School Committee will meet on November 1, 7 p.m., Middle/High School Ensemble
Room.

CITIZENS' COMMENTS

IPSWICH HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

M. Werner reported that the Environmental Club and the Food Services Department are making every effort to do away with styrofoam in the cafeteria.

A. SUPERINTENDENT'S ADMINISTRATIVE REPORT

Mr. Korb reviewed the meeting with the Town Manager regarding a consultant to determine technology needs of the schools and to bring in an IT director who already serves in another town to get his/her perspective and eventually hire an IT director to work with school administrators and the Town.

He has written a letter to Choice students who have left the district, with a five-question survey in conjunction with the Communications Subcommittee. The ban for night-time athletics due to EEE warnings has been lifted.

Mr. Korb read an article about Mr. Hopping's influence on a young man (orphaned) in his English class in 1974. Mr. Hopping's caring and mentorship motivated the young man to complete college and go into the corporate world, but after 25 years, he followed his mentor and has become an English teacher. The audience gave Mr. Hopping well-deserved applause.

I. SCHOOL COMMITTEE PRESENTATIONS

A. APPROVAL OF OVERNIGHT FIELD TRIP TO UNITED NATIONS, NEW YORK CITY, IPSWICH HIGH SCHOOL INTERACT CLUB, NOVEMBER 2-3, 2012

The InterACT (of Rotary) president and three other girls detailed their upcoming trip and presentation at the UN on November 3, one of only two clubs that will be there. In two years Ipswich's InterACT has grown from 20-30 to 130 members. Fifty-five will be leaving Ipswich by bus at 4 a.m. to NY, but the presenters needed to go down on November 2, got the support of the Institution for Savings to leave on Friday and stay overnight, and, therefore, be ready to present "How to Grow a Stronger Club" to be filmed as well.

Dr. O'Flynn moved, seconded by Mr. Nylen, to approve the overnight trip to UN, New York City, by Ipswich High School InterACT Club, Nov. 2-3, 2012. UNANIMOUS. The School Committee asked for the paperwork for the two groups of people taking the trip.

B. RATIFICATION OF THE EDUCATOR EVALUATION MODEL CONTRACT LANGUAGE

Mr. Korb recognized Barry Cahill, recently retired High School Principal, who has been involved with IEA, L. Dietz, and B. Hopping putting together the language (with a Race to the Top Grant for three years) so that this model contract of the Educator Evaluation can be ratified by IEA and the School Committee. Mr. Korb recommended and Mr. Loeb moved, seconded by Dr. O'Flynn, that the School Committee accept Mr. Korb's recommendation to ratify the Educator Evaluation Model Contract language. Mr. Cahill answered questions from Mr. Hopping regarding unannounced observations of teachers by administrators and consequences for those who need improvement. Changes will take place at every level including the way the Superintendent is evaluated by the School Committee. UNANIMOUS.

C. FEOFFEES OF THE GRAMMAR SCHOOL

Peter Twining and Seth Ward of the New Feoffees appeared before the Board and hope to appear on a regular basis. While they both said they hadn't expected what they have encountered as Trustees (being mortgage holders, for example), they were comfortable that the financial information is accurate, back to 2006. Fifty-four mortgages amount to \$8.9 million; closings continue. They reported that they believe that they will have full collaboration with the historical documents yet to be received because George Markos is a part of the Feoffees now.

Mr. Ward reported that the process for an investment manager will be concluded and an asset manager will be running a managed plan by January 1.

Mr. Twining spoke of the problem with the interveners' appeal and questions of litigation expenses, mortgage management, account, audit, etc. He reported that a brief has been filed by the Feoffees (\$15,000 expense) in the intervention matter.

D. BUILDING PRINCIPALS' GOALS FOR 2012-2013

Mr. Korb introduced the four principals who presented their school improvement plan building goals which have been put together in discussion with faculty and councils.

Ms. Conley, Doyon Principal, presented and explained her four goals followed by Mrs. McAdams of Winthrop School. "Common assessment" is to be carried out in cooperation between the two schools and grade-level teachers. Mr. Fabrizio, Middle School Principal, cited four goals including timelines which stopped with mid-year dates. Mr. Loeb suggested a completion goal. Mr. Dalton, High School Principal, cited four goals, one of which involves accreditation by NEASC. His fourth goal, RTI (Response to Intervention mentioned in all four principals' goals), was the subject of Mr. Hopping's comment that training in RTI for faculty is available.

Mr. Korb stated that mid-year assessments of results of the goals at that time will be made by faculty.

E. FEEDBACK FROM PRINCIPALS ON CURRENT HOMEWORK

Dr. O’Flynn asked for feedback on current homework procedures. The homework policy hasn’t been updated since 1984. Mr. Korb respectfully asked for postponement with this matter.

Mr. Loeb departed at 9:30 p.m.

F. EXECUTIVE SUMMARY – QUARTERLY SCHOOL COMMITTEE REPORT FOR THE GREATER LAWRENCE EDUCATIONAL COLLABORATIVE

Mr. Korb addressed the GLEC quarterly report which will be distributed regularly from now on.

G. FINANCIAL REPORT

Ms. Cuff reviewed her financial report with budget changes subsequent to the October Town Meeting adjustments, the Green Street fields contracts for maintenance, and price quotes (3) for electronic cafeteria data management. The Green Street field matter will be put on Tri-Board agenda for discussion.

Ms. Cuff reported that the 1996 Dodge Ram interdepartmental delivery van with 230,000 miles is not worth fixing. A used pickup has been located at the Ford dealership. Mr. Korb will investigate the police vehicles being replaced as requested by Mrs. Roesler.

II. SCHOOL COMMITTEE REPORTS

A. VOUCHERS/BILLS

B. SCHOOL COMMITTEE REPORTS

1. ATHLETIC SUBCOMMITTEE

Mr. Hopping reported that Gale Associates has two options for artificial turf at the stadium, will go before the Athletic Field Study Committee in November, and will appear (Mr. Hopping hopes) before the School Committee to hear the presentation.

2. ATHLETIC FIELD STUDY COMMITTEE

Mr. Nylen reported a meeting for November and Dr. O’Flynn suggested that the high school baseball coach be consulted regarding a possible change of the baseball field at Mile Lane.

3. BIRTH TO THREE SUBCOMMITTEE

4. BUDGET SUBCOMMITTEE

Mrs. Bauman reported a productive meeting and worked on Food Services. Mr. Korb distributed the budget timeline for 2012-2013.

5. COMMUNICATIONS SUBCOMMITTEE

6. DAY CARE CENTER SUBCOMMITTEE

7. FACILITIES SUBCOMMITTEE

Mr. Korb presented a draft, dated 10/16/12, of Proposed Capital Projects, Phased Approach, starting with 2012-13 to reconvene the Building Needs Committee in January, 2013, and to analyze expanding space, eliminating the modular, and upgrading the playground at Winthrop. Doyon improvements would be discussed, and Mrs. Roesler suggested that Doyon needs should be included in depth. School district vehicle replacements would be analyzed.

Dr. Gresh left the meeting at 10:20 p.m.

8. FEOFFEES SUBCOMMITTEE

9. LONG RANGE FINANCIAL PLANNING

10. OPEB SUBCOMMITTEE

11. OPERATIONS SUBCOMMITTEE

12. POLICY SUBCOMMITTEE

13. SPECIAL EDUCATION PARENT ADVISORY COMMITTEE (SEPAC)

14. SUPERINTENDENT'S SEARCH COMMITTEE

Mr. Hopping reported that five firms have been sent RFPs for consulting services.

15. TECHNOLOGY EDUCATION SUBCOMMITTEE

Members of the community are invited to join, and Mr. Korb suggested involving the Town Manager for collaboration.

16. OTHER

Dr. O'Flynn explained that, since the \$50,000 gift from the Institution for Savings five years ago, costs and installation have risen for a pressbox and there is still no handicap accessibility. He asked for feedback for a timeline. Without the additional \$20,000 needed and no funding, Mr. Hopping preferred to wait until Spring in deference to the Athletic Director. In discussion, consensus was in favor of waiting with the pressbox building because other matters are more pressing.

III. CONSENT

A. CONSENT AGENDA

Dr. O'Flynn moved, seconded by Mr. Loeb, to accept the Consent Agenda as presented:

- Acceptance of Minutes of July 17, 2012, Open Session Joint meeting with new Feoffees of the Grammar School in the Town of Ipswich Trust
- Acceptance of Minutes of September 22, 2012, Open Session Workshop
- Acceptance of Minutes of October 4, 2012, Open Session
- Acceptance of a \$750 gift card as the award for second prize from the School Health Corporation to the Winthrop School
- Acceptance of the New England BioLabs contribution to the Ipswich Schools per the Tax Increment Financing (TID) Agreement for 2012 in the amount of \$10,000 to be used for science education. UNANIMOUS.

V. ADJOURNMENT

Mr. Hopping moved, seconded by Dr. O'Flynn, to adjourn at 10:48 p.m.
UNANIMOUS.

Documents reviewed:

Feoffees Distribution and Cash Balance Report
FY14 Budget Timeline
Proposed Capital Projects, Phased Approach Draft
School Improvement Plan Goals
Doyon, Winthrop, Middle, and High Schools